

THE MEHAM CO-OPERATIVE SUGAR MILLS LTD., MEHAM

Tender form for _____

TENDER FORM-I

TECHNICAL BID

Name of the party: _____

Address: _____

Details of following technical requirements:-

a) EMD details worth	D.D.No. _____ Dated _____ Bank _____
b) Copy of last year balance sheet or IT return.	
c) Copies of repeat purchase orders from any two standard Sugar Mills.	
d) Copy of certificates of satisfactory performance from the standard consumers.	
e) Copy of Sales Tax Registration Certificate.	
f) Mfg. Licence/Registration Certificate No.	
g) Copy of appointment letter of the authorized distributor, if applicable.	

Note: Detailed specifications & qty. are as per Fin.Bid/Tender Form.

Note:-

- 1. Copy of Balance Sheet or IT Return may be demanded in case of purchase above Rs.5.00 lacs to ascertain the business-worth of the supplier.**
- 2. Mills may add any other documents considered necessary keeping in view the nature of the items to be purchased.**

Signature of Tenderer/Authorised representative

Name of the representative:

Name of the Tenderer:

Address:

Contact No.

E.Mail:

THE MEHAM CO-OPERATIVE SUGAR MILLS LTD., MEHAM

TENDER DOCUMENTS - DETAILED TERMS & CONDITIONS, ELIGIBLE CRITERIA & SPECIFICATION FOR FINALIZATION OF THE RATES FOR VARIOUS CIVIL WORK FOR THE MEHAM CO-OP. SUGAR MILLS LTD., MEHAM.

RATES TO BE KEPT VALID FOR ACCEPTANCE UPTO 31.3.2013.

A. Description of items:-

Job Description	Approx qty	EMD	Place of delivery
Repairing & Civil jobs (brick work, plaster, earth work, R.C.C. related misc. work etc		Rs.10,000/-	FOR – Meham Sugarmill, Meham
Repairing of Road in cane yard (CC work & bitumen work)			

B. Technical Eligibility.

Tenderer should attach copy/copies of;

1. Repeat orders of latest supply of its product to at least two standard Sugar Mills or any standard Heavy Industrial Organizations where similar machinery/product are being used during the last three years.
2. If repeat orders have not been placed by such Mills, then the supplier must submit the certificate of satisfactory and good performance of its machinery/equipments from such purchaser organization.
3. Committee reserves the right to verify such certificates before finalizing the rate contract with any supplier in case of any doubts about his eligibility.
4. Tenderers shall submit the following certificates along with technical bid:
 - a) Details of EMD.
 - b) Copy of last year balance sheet of IT Return.
 - c) Copies of repeat purchase orders from any two standard Sugar Mills.
 - d) Copies of certificates of satisfactory performance from the standard consumers.
 - e) Copy of Sale Tax Registration Certificate.
 - f) Mfg. License/Registration Certificate No.
 - g) Copy of appointment letter of the authorized distributor, if applicable.

C. Terms & condition

1. Unless otherwise specified all work shall be carried out strictly according to HSR, PWD specification as per instruction of the Mill's Chief Engineer/ Civil Engineer. The certificate of these Officers will be furnished by the contractor before making claim for payment. They can either reject any portion of work which is defective and is not according to specification or may lay penalty of such work according to their discretion or repaired at the cost of the contractor if he fails to do so.
2. Contractor will be responsible for any loss or damage to the material or structure of Mills.
3. The contractor & his employees while in the premises of the mills shall abide by all the rules & regulation of the mills & shall maintain proper discipline. In case of any act of mis-conduct by the contractor or any of his employee the mill have right to take such action as it deems necessary against the defaults including restraining the said person to enter the mills premises.
4. The contractor will engage the skilled & unskilled labour for the job. Contractor will pay the minimum wages to his employee as fixed by Govt from time to time. Contractor shall not employ any minor labour for execution of work & the contractor will submit the list of skilled & unskilled workers in the time office/ Chief Engineer and also submit the list of tools & tackles and all material used in the work with store/ Chief Engineer of the Mills.
5. The factory will not responsible to pay compensation for any accident or mishap which may occur during execution of contractual job.
6. Measurement will be done by the Mill's Engineer & contractor jointly.
7. Cement will be provided by the Mill.
8. All the Items should be as per HSR 1988+latest CP.
9. Work must be done as per PWD specifications.

THE MEHAM COOP. SUGAR MILLS LTD., MEHAM
TENDER FORM FOR CHAIN SPARES
TENDER FORM-II

FINANCIAL BID

Name of the party : -----

Address : -----

Phone No.-----Fax No.-----

E-Mail : -----

DECLARATION

Certificated that we have gone through the tender documents and I/we accept all the terms & conditions specified therein unconditionally. Accordingly, I/we submit my/our tendered rates as under:-

Name of the item: Detailed specifications & qty. are as per Tender form..

Sr.No.	Particulars	Rates
1.	Basic rate (FOR)	
2.	Excise duty @----- (if applicable for Modvat)	
3.	Cess @----- (if applicable)	
4.	CST/VAT @ -----	
5.	Service Tax----- (if applicable)	
6.	Total (FOR Sugar Mills)	

Signature of Tenderer/Authorised representative

Name of the representative:

Name of the Tenderer :

Address :

Contact No.

E-Mail

THE MEHAM CO-OPERATIVE SUGAR MILLS LTD., MEHAM

TENDER DOCUMENTS - DETAILED TERMS & CONDITIONS, ELIGIBLE CRITERIA & SPECIFICATION FOR FINALIZATION OF THE RATES FOR VARIOUS CIVIL WORK FOR THE MEHAM CO-OP. SUGAR MILLS LTD., MEHAM.

RATES TO BE KEPT VALID FOR ACCEPTANCE UPTO 31.3.2013.

A. Description of items:-

Job Description	Approx qty	Rate	Place of delivery
Repairing & Civil jobs (brick work, plaster, earth work, R.C.C. related misc. work etc			FOR – Meham Sugarmill, Meham
Repairing of Road in cane yard (CC work & bitumen work)			

B. Technical Eligibility.

Tenderer should attach copy/copies of;

1. Repeat orders of latest supply of its product to at least two standard Sugar Mills or any standard Heavy Industrial Organizations where similar machinery/product are being used during the last three years.
2. If repeat orders have not been placed by such Mills, then the supplier must submit the certificate of satisfactory and good performance of its machinery/equipments from such purchaser organization.
3. Committee reserves the right to verify such certificates before finalizing the rate contract with any supplier in case of any doubts about his eligibility.
4. Tenderers shall submit the following certificates along with technical bid:
 - a) Details of EMD.
 - b) Copy of last year balance sheet of IT Return.
 - c) Copies of repeat purchase orders from any two standard Sugar Mills.
 - d) Copies of certificates of satisfactory performance from the standard consumers.
 - e) Copy of Sale Tax Registration Certificate.
 - f) Mfg. License/Registration Certificate No.
 - g) Copy of appointment letter of the authorized distributor, if applicable.

C. Terms & condition

1. Unless otherwise specified all work shall be carried out strictly according to HSR, PWD specification as per instruction of the Mill's Chief Engineer/ Civil Engineer. The certificate of these Officers will be furnished by the contractor before making claim for payment. They can either reject any portion of work which is defective and is not according to specification or may lay penalty of such work according to their discretion or repaired at the cost of the contractor if he fails to do so.
2. Contractor will be responsible for any loss or damage to the material or structure of Mills.
3. The contractor & his employees while in the premises of the mills shall abide by all the rules & regulation of the mills & shall maintain proper discipline. In case of any act of misconduct by the contractor or any of his employee the mill have right to take such action as it deems necessary against the defaults including restraining the said person to enter the mills premises.
4. The contractor will engage the skilled & unskilled labour for the job. Contractor will pay the minimum wages to his employee as fixed by Govt from time to time. Contractor shall not employ any minor labour for execution of work & the contractor will submit the list of skilled & unskilled workers in the time office/ Chief Engineer and also submit the list of tools & tackles and all material used in the work with store/ Chief Engineer of the Mills.
5. The factory will not responsible to pay compensation for any accident or mishap which may occur during execution of contractual job.

6. Measurement will be done by the Mill's Engineer & contractor jointly.
7. Cement will be provided by the Mill.
8. All the Items should be as per HSR 1988+latest CP.
9. Work must be done as per PWD specifications.

B. Specifications of the Material

As mentioned above.

C. Mode & Schedule of payment

- a) Payment will be decided at the time of negotiation..

D. Financial terms & conditions

- a) The earnest money of the tenderers will be forfeited to Sugar Mills account if they withdraw their offer/rates or modify the terms & conditions of the tender during the validity of their offer. After acceptance of their offer, if any party does not execute the agreement as per terms & conditions of the order, the party shall be delisted/debarred for future dealings and their earnest money/security amount shall be forfeited.
- b) **Parties are requested to exercise their choice to quote special cash discount for payments within a week of the supply.**
- c) **“Supplier shall be entitled to a claim @ 12% p.a. interest if the due payment is delayed beyond 15 days of the prescribed/agreed time without any prior intimation of valid reasons by the Management.**

d) Price Fall Clause

The tenderer shall furnish a certificate in their offer that the rates quoted by them are the lowest possible which they have quoted to any of their consumers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to the Sugarfed/particular Sugar Mills and allow the same reduction in rates automatically. If they violate this undertaking and the Sugarfed/particular Sugar Mills come to know of such reduction on their own/through their own resources, then the Sugarfed/its Sugar Mills shall be entitled to recover the double the difference in such rates on the entire quantity purchase alongwith cost and damages from supplier.

f) Dispatch Delivery Conditions

- i) F.O.R. - Sugar Mills, Meham
- ii) Packing & Forwarding - Nil
- iii) Delivery period -

g) Taxes & Duties

- i) Rate of VAT/CST :
- ii) Rate of Excise Duty Extra as applicable with Modvat.

D. General Conditions

- i) All the documents to be submitted by the tenderers with their offer should be duly authenticated by some responsible authority in case the same are copies of original documents.
- ii) The tenderer shall furnish a certificate in their offer that the rates quoted by them are the lowest possible which they have quoted to any of their customers during the currency of the contract period. However, if they ever feel constrained to quote lower rates to any of their customer during the said period, they undertake to intimate the same immediately to the particular sugar mills and allow the same reduction in rates automatically. If they violate this undertaking and the particular sugar mills comes to know of such reduction on their own/through their own resources, then the sugar mills shall be entitled to recover, double the difference in such rates.

E. PUNITIVE PROVISIONS/LEGAL CONDITIONS

5. The supplier will be responsible for any late irregular and non-supply of the material(s) to the mills. In that event the Sugar Mills will arrange the material from the market at the risk & cost of the supplier and the supplier will be responsible for all the losses suffered by the Mills on this account.

F. SUBMISSION OF TENDERS

6. The tender form shall be in two parts i.e. Technical Bid and Financial Bid. Both bids shall be submitted in separate covers/envelopes with a submission fee of Rs. 100/-. Technical Bid will be opened first. Earnest money for Rs.----- in the form of Demand Draft shall be submitted with the Technical Bid. The proforma for both bids are given in Tender Form-I and Tender Form-II respectively. Sealed tender should reach in this office latest by 15.5.2012 at 1.00 P.M.
7. The MD/Management reserves the rights to accept or reject the tender without assigning any reason.
8. The Technical bid will be opened by a committee constituted for the purpose on 15.5.2012 at 2 .00 p.m. in the presence of the interested parties and financial bid will be opened on 16.5.2012 at 11.00 A.M. and negotiation will be held on the same day in the office of MANAGING DIRECTOR, THE MEHAM COOP. SUGAR MILLS LTD., MEHAM.

**Signature of Tenderer/Authorised
representative**

Name of the representative:

Name of the Tenderer :

Address :

Contact No.

E-Mail: